

ALBERTA BEEF PRODUCERS

\$2.00 ALBERTA SERVICE CHARGE REFUND REQUEST FORM (Sept 2020)

Refund requests for the period January 1 until June 30 of the current calendar year are due in the ABP office by July 31 for processing in August and will be paid by October 31. Refund requests for the period July 1 until December 31 of the current calendar year are due in the ABP office by January 31, for processing in February and will be paid by April 30.

Only Alberta residents are eligible to apply for a refund of the \$2.00 Alberta Service Charge (or a portion of it) on cattle marketed and collected in Alberta and remitted to ABP. The \$2.50 National Levy is non-refundable. Marketings outside of Alberta are collected under the Federal Levy Order and are not refundable.

Name of Producer: _____

Address: _____

Town, City: _____ Province: Alberta Postal Code: _____

County, Municipality, I.D. or Special Area of Residence _____

County, Municipality, I.D. or Special Area of Primary Operations _____

Telephone Number: _____ Fax Number (optional): _____

E-mail address: _____

I am predominately a: Cow Calf Producer ____ Backgrounder ____ Feedlot ____
 Custom Feedlot ____ Licensed Dealer ____ Auction Market ____ Other ____

If the producer is a corporation or partnership, the contact person is: _____

Refund period: January 1 until June 30 ____ OR July 1 until December 31 ____.

Calculation of Refund Request

Please note, it is your option to ask for refund of any portion, or all, of the \$2.00 Alberta Service Charge you have paid. ABP pays five cents per head to those who collect and remit the service charge to ABP; that is to say for every \$4.50 you pay, ABP receives \$4.45, of which \$2.50 is the National Levy collected on behalf of the Canadian Beef Check-off Agency and \$0.48 is allocated to CCA for Alberta's annual membership assessment. This leaves \$1.47 for every retained marketing to complete our mandate in the priority areas of government relations, policy, communications, marketing, education, research, production, stewardship, and animal health. Within these areas, ABP continues to work for market access; to provide leadership on research initiatives and environmental policy; and to promote the Alberta beef industry's image with the overall goal of ensuring the competitiveness and long-term sustainability of our industry.

	No. Head		\$
Total service charge refund available	\$2.00/head		
Possible reductions in refunds:			
less Dealer Rebate	\$0.05/head	-	_____
(ABP pays this rebate on all marketings)			
less Canadian Cattlemen's Association (CCA) assessment	\$0.48/head	-	_____
(CCA leads national trade advocacy and policy work, ABP pays the \$0.48 assessment on all marketings)			
less contribution to ABP	\$____/head	-	_____
Total service charge refund request per head		=	_____
Total number of head on which a refund is requested		x	_____
Total refund request <u>before</u> GST		=	_____

I hereby certify that the service charge was paid by the producer requesting the refund and was not passed on to another person for payment and that the copies of the documentation supporting this request for a refund are true copies of the original documents.

Signature of the Producer **Date**

The above information is collected by ABP for the purpose of the Alberta Beef Producers Commission Regulation and is governed by the *Protection of Personal Information Act* and the ABP Personal Information Protection Policy.

Information needed to process the refund:

List each invoice/settlement statement, or other documentation, that reflects the amount of the \$2.00 Alberta service charge paid by the producer or deducted by a purchaser or livestock dealer and attach a photocopy of the supporting documentation to the attached schedule. ABP will retain these documents for audit purposes.

The refund request form must be completed by the producer requesting the refund. The name on this form must be the same as the name of the producer who has paid the service charge to ABP or has had the service charge deducted by a purchaser or livestock dealer.

A request for a refund of an ABP Service Charge must contain the producer’s name, mailing address and telephone number, and the following information summarized on the refund request form as follows:

- the name of the purchaser or dealer who deducted the service charge,
- the invoice number from the supporting documentation reflecting the AB check-off withheld,
- the date of the transactions for which the service charge is requested to be refunded,
- the number of cattle in respect of which the service charge is requested to be refunded,
- the amount of the service charge that is requested to be refunded,
- the refund request form must be signed and dated by the producer who owns the cattle and is requesting the refund, and
- any other information required by ABP.

- If you have a sales invoice that lists split transactions, you only claim for the cattle in your name, each producer must file their own refund request form and attach the required supporting documentation.
- If you complete your submission on an excel worksheet or a word document, you are asked to submit your spreadsheet electronically to laurap@albertabeef.org and submit the supporting documentation via fax or Canada Post.

For additional information, detailed instructions are available on the ABP website or call the office at 403-275-4400.

Submission to ABP

Completed refund forms and all supporting documentation may be submitted to the ABP office by:

Mail or Courier: Alberta Beef Producers 165, 6815 8th Street NE Calgary, AB T2E 7H7, Attention ABP Controller

Documents and supporting documents sent by Canada Post ____; Courier ____;

Fax to (403) 451-1188 _____ or (403)-274-0007 _____ Please indicate the fax number used.

E-mail to Laurap@albertabeef.org

Spreadsheet sent electronically to Laurap@albertabeef.org _____

Please list each invoice/settlement statement or other documentation that reflects the amount of service charge paid by the producer or deducted by a purchaser or livestock dealer.

If you need additional space, you can add separate pages.

Name of Purchaser or Livestock Dealer who deducted the service charge OR name of Producer Who has remitted the service charge to ABP	Invoice Number from Supporting Documentation that reflects the AB check off being withheld	Date on Supporting Documentation (Month, Day, Year)	Number of Head Sold, Fed or Slaughtered		Amount of service charge and non-refundable levy deducted or paid	Office Use

Your check-off explained

Refundable Provincial Service Charge - \$2

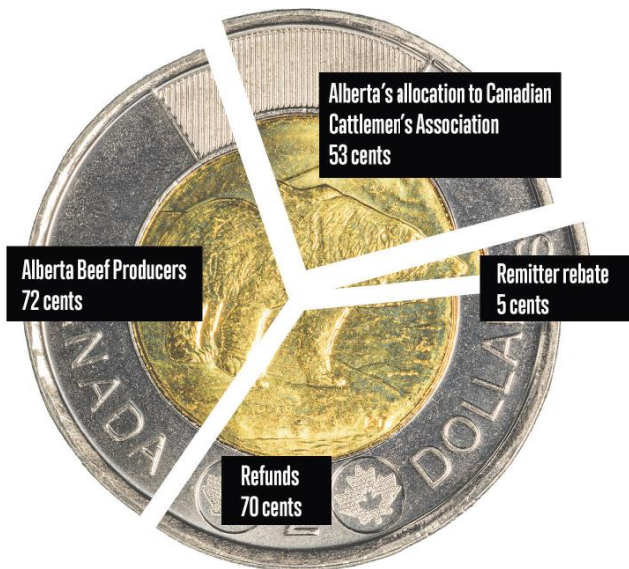
Non-refundable National Levy - \$2.50



National levy breakdown \$2.50 non-refundable



Provincial service charge breakdown \$2 refundable



Work done with provincial service charge funds

- ABP is building strong relationships with the new provincial government so producer interests are considered in legislation, regulation and policies.
- Top priorities for the cattle and beef industry are increased funding for research, addressing rural infrastructure issues that lead to harmful taxation and development restrictions, secure long-term tenure on grazing leases, improved labour and safety legislation that is practical for farms and ranches, and better access to labour.
- Collaborate with other funding organizations to ensure research investments and projects address beef priorities and provide Alberta producers

with information and technology that will support sustainable and competitive operations.

- Alberta Beef marketing and our education initiatives are working to build consumer support, public trust, and understanding of our industry among students.
- ABP uses a wide range of communications tools, including social media, to send our messages to producers, the public, and governments.
- The CCA led successful efforts to ensure that CUSMA (NAFTA 2.0) did not harm the important and valuable trading relationship enjoyed by beef producers in Canada, the U.S., and Mexico.
- The CCA was instrumental in persuading the Government of Canada to ratify CPTPP which has greatly expanded our opportunities in the valuable Japanese market.
- The CCA leads our work to protect beef industry interests on policy issues such as national traceability regulations, continued use of liquid strychnine for gopher control, and harmful Fisheries Act amendments.